



# Kiwi West Aquatics Inc.

## Fundraising

Policy #13

### Rationale

Like most voluntary organisations, Kiwi West Aquatics Incorporated is reliant on the financial contribution of members for many of the activities and/or purchases that it undertakes throughout a year. Therefore, we need to undertake various activities to raise funds to ensure we can achieve our goals without passing unreasonable costs on to our members.

### Purpose

This policy is designed to establish some parameters around who is responsible for and can undertake fundraising activities for Club activities.

### Guidelines for General Club Fundraising

1. All Club members will be expected to participate in general fundraising activities on behalf of the Club, including Club carnivals.
2. Funds raised by general fundraising activities will be used to fund the operation of Kiwi West Aquatics at the discretion of the Committee. For example: club night or Christmas party.
3. The Committee Funding Officer will make applications for community funding.
4. Under ***no circumstances*** are funds raised through general (Club) fund raising activities to be paid out to an individual. They can only be used to fund initiatives approved by the Committee.
5. From time to time the Committee may form a Fundraising Committee, whose role will be to co-ordinate fund raising activities as directed. The Committee will be made up from Club members.

## **Guidelines for Specific Camps or Competitions Fundraising**

1. The Committee must approve all fundraising activities for swim team trips or for the benefit of an individual competitor.
2. Request to do fundraising activities must be sent in writing to the Committee for approval.
3. Funds raised for specific individual or team activities will go directly to the individual or team members involved.
4. The Team manager or families of swimmers will be responsible for all fundraising activities associated with any trip/tour that involves Club swimmers.
5. Where Swim Camps are organised by KiwiWest, they will be funded primarily by camp fees, and supported by the club via community funding applications.
6. If an individual decides that s/he will not be participating in a trip/tour for which they raised funds, any funds they have raised will be used to support the travel and accommodation costs of team members that do participate.

## **Conclusion**

Fundraising is a normal part of the Club's activities and is designed to benefit individuals and the Club. The Committee has the major role to play in organising fundraising activities however it is recognised that support from all Club members is needed in order to make any fundraising venture successful.

Last updated	12 June 2019
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